**Application form**

If a section is not relevant, please indicate accordingly.

|  |  |  |
| --- | --- | --- |
| Surname | Title | Nationality Citizenship |
| First Names | Do you require a work permit? Yes/No |
| Date of Birth | Marital status |
| Home address | Term-Time Address |
|  |  |
|  |  |
| Telephone No. | Telephone No. |
| E-mail | Mobile |
| How did you obtain your information about Kinstellar? |
| Date and outcome of any previous application to Kinstellar |
| May we ask for an academic reference? Yes/NoName, Address and Telephone number of Referee |
| **Educational history**  |
| Date | College and/or University attended | Type of degree and subject | Graduation Results |
| **Post-graduate educational/professional qualifications** |
|  |
| **Please indicate your three preferred areas of practice in order of importance**.(Mark three only as 1st, 2nd and 3rd.) |
| Banking & Finance  |  |
| Competition & State Aid |  |
| Corporate & M&A |  |
| Employment & Labor Law  |  |
| Energy & Natural Resources |  |
| Litigation  |  |
| Real Estate |  |
| Technology, Media & Telecommunications (TMT) |  |
| White Collar Crime (*Dreptul penal al afacerilor*) |  |
| **Main social, leisure and sporting activities and achievements** including positions of responsibility |
| School |
| Higher education |
| Other |
| Details of travel abroad |
| **Languages** Indicate proficiency by ticking appropriate box |  |
| **Level** | **Degree of proficiency** | **Language** | **1** | **2** | **3** | **4** | **5** |
|  | Native speaker | Romanian |  |  |  |  |  |
|  | Fluent in the language with good reading/writing skills plus knowledge of legal terminology  | English |  |  |  |  |  |
|  | Fluent in the language with good reading/writing skills | French |  |  |  |  |  |
|  | Fluent in speaking the language but minimal reading/writing experience | German |  |  |  |  |  |
|  | Good to moderate ability in the language, i.e. able to converse relatively easily with some  | Italian |  |  |  |  |  |
|  | reading/written skills | Bulgarian |  |  |  |  |  |
|  |  | Russian |  |  |  |  |  |
|  |  | Spanish |  |  |  |  |  |
|  |  | Japanese |  |  |  |  |  |
|  |  | Hungarian |  |  |  |  |  |
|  | **Other Languages** | ……………… |  |  |  |  |  |
|  |  | ……………… |  |  |  |  |  |

|  |  |
| --- | --- |
| **Computer Skills** Indicate proficiency by ticking appropriate box | 1 = poor, 5 = fluent |
| **Level** | **Excellent**  | **Very Good**  | **Good** | **Satisfactory** | **Poor** |  |
| MS Word |  |  |  |  |  |  |
| MS Excel |  |  |  |  |  |  |
| MS PowerPoint |  |  |  |  |  |  |
| Internet |  |  |  |  |  |  |
| E-mail |  |  |  |  |  |  |
| **Record of Work Experience/Employment** |
| Date/Name of Employer | Type of Work/Position Held |
| May we ask for work experience references? Yes/NoName, address and telephone number of referees |  |
| **Bar Status** |  |
| Student |  |
| Graduated but not registered with the Bar |  |
| Trainee Lawyer |  |
| Definitive Lawyer |  |
| **Bar Memberships**Please specify the country |
| **Legal Associations/Memberships** |
| **Please tell us what has influenced you in your decision to apply to Kinstellar** |
| **Please indicate your professional objectives if you were to join Kinstellar in terms of short and long term expectations** |
| **Please use this section to supply us with any additional information relevant to your application** |
| **Reasons for leaving previous employment** |
| **Signature** | **Date** |

**Data Protection[[1]](#footnote-1)**

By submitting this application form, the applicant acknowledges that all personal data related to themselves, and collected within the framework of their application (including but not limited to the data included in this application form) may be processed by Kinstellar SPARL for recruitment purposes. Such data shall be collected and processed in compliance with the applicable data protection legislation. Kinstellar SPARL may make such data available to all Kinstellar offices, even in countries which may not offer an adequate level of protection in the sense of the applicable legislation. Kinstellar SPARL shall not disclose such data to any third parties. The applicant has the right to apply for a copy of the information we hold about him/her. If the applicant wishes to amend, update, correct or delete, in whole or in part, any of the collected data, they may contact us by email at manuela.leptiher@kinstellar.com for this purpose.

Please tick the appropriate box in order to express your consent with the personal data processing and transfer described above:

|  |  |
| --- | --- |
| I agree  | I do not agree  |
| Signature | Date |

1. Kinstellar SPARL is registered as personal data operator under No. 6813 for human resources and promotion, marketing and publicity. [↑](#footnote-ref-1)